



ASHRAE
Technology for a Better Environment

2009 Chapter Regional Conference
Fields of Green – Banking on Our Future
Des Moines, Iowa
May 7-9, 2009
Hotel Fort Des Moines (HFD)

IOWA CHAPTER	MEETING SUMMARY	CHAPTER <input type="checkbox"/>
		BOG <input type="checkbox"/>
		SECTION <input type="checkbox"/>
		2009 CRC Planning Committee <input checked="" type="checkbox"/>

E-mail to:

All listed in the attendance list below

Reply to: jason.kems@mail.ashrae.org

Meeting Date: 1/2/08

Page: 1 of 3

In Attendance:

	Name	Position		Name	Position
X	Jerrod Sieverding	Chairman	X	Paul Melton	Society Officer Hosting
X	Mark Allen	Co-Chairman	X	Dan Zaug	Hospitality Suite
X	Jeff Gross	Treasurer	X	Matt Jesson	Welcome Party
X	Jason Kems	Secretary		Chris Nelson	Technical Programs - C
	Jeff Hammer	Registration		Jim Lee	Technical Programs
X	Kit Cartwright	Fundraiser/Sponsors		Curt Klaassen	Technical Programs
X	Ron Engelhardt	Product Displays		Andrew Pospisal	Website
X	Kelly Crow	Companion Activities		Susan Oltrogge	Facilities Coordinator
X	Tim Conrad	Publications		Chuck Pedersen	Technical Programs
X	Mark Conway	Business Meeting	X	Justin Barrett	Banquet
X	Holly Stevens	Student Activities	X	Matt Gumm	Dinner Mint Coordinator
	James Wahlert	Photographer	X	Dennis Hogan	We're not sure...
X	= Attendance at Meeting				

NOTE: M-motion made S-seconded A- approved, motion carried N- not approved, motion rejected.

1. Meeting was called to order by Jerrod at 11:11 am
2. Jerrod welcomed us all. One newbie this time – Welcome to the gang Matt!
3. The previous meeting minutes were reviewed. No comments. Jeff Gross-M / Mark Conway-S / All-A
4. We reviewed the contact sheet and noted some updates.
5. Committee Reports:

- a. Treasurer
Jeff Gross

All involved need to sign the bank signature card at the bank at the same time – Roger, Holly E, Jerrod and Jeff G. The account will be set up by next month.

Jeff needs budgets from the following committees before next month's meeting:

- Zaug – Hospitality
- Barrett – Banquet
- Engelhardt – Displays
- Crow – Companion Tours
- Oltrogge – Facilities

Anyone else that thinks they need some money

If you don't have it to Jeff by the next meeting, he will assign you a budget. See an attached copy of the 1997 budget for reference.

CHAPTER MAY NOT ACT FOR THE SOCIETY

American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.



ASHRAE

Technology for a Better Environment

Iowa Chapter 2009 CRC
Planning Committee Meeting

January 2, 2008

Page 2 of 3

- b. Registration
Jeff Hammer
Jim Hall
 - c. Fundraiser / Sponsors
Kit Cartwright
Sponsor levels from the most recent Region VI CRC (Madison) were reviewed. There was some discussion about the naming of the sponsor levels as well as the amounts. Donations can begin at any time. It was decided that specific event sponsors would not be utilized.
 - d. Product Displays
Ron Engelhardt
Ron will get room size requirements to Susan.
 - e. Publications / Website
Tim Conrad
Andrew Pospisal
Matt Gumm
Matt Gumm offered to handle all of the signage for the CRC. Some signs will come from Society. Jerrod will find out who to contact at Society for sign help.

A common theme and colors for the CRC was discussed. Next month Kelly will bring a sample printing for handing out at CRC 2008 in Chicago.
 - f. Companion Events
Kelly Crow
 - g. Business Meetings
Mark Conway
Letters have been started for the speakers.
 - h. Photographer
James Wahlert
 - i. (Society Officer) Hosting
Paul Melton
 - j. Hospitality Suite
Dan Zaug
 - k. Welcome Party
Matt Jesson
The room at the Hotel has been reserved. An off-site location was discussed. Matt will go with Dan and Susan to check out the facilities at the hotel and report back next month.
 - l. Technical Programs
Chris Nelson
 - m. Facilities
Susan Oltrogge
Jason noted that there will need to be room for the history displays.
 - n. Student Activities
Holly Stevens
High School activities and involvement was discussed. Holly will check with ACE to see if there is anything we can tie into CRC for students. Mark Conway will contact Waukee Schools to see if there is anything they might like to do in conjunction with our events.
 - o. Banquet
Justin Barrett
Justin asked for some ideas for the banquet. Comedian, jazz band and or a band was suggested. Justin will take these under advisement.
6. Jerrod will see about getting the Mayor, the Governor or Willie Nelson as a key-note speaker. There were some references to "green" with this speaker list.
7. The next Planning Committee Meeting is **Wednesday February 6th** – same place, SMCI; same time, 11:00 am.

CHAPTER MAY NOT ACT FOR THE SOCIETY

American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.

A N I N T E R N A T I O N A L O R G A N I Z A T I O N



ASHRAE

Technology for a Better Environment

Iowa Chapter 2009 CRC
Planning Committee Meeting

January 2, 2008

Page 3 of 3

8. Meeting adjourned for any individual committee meetings and to eat lunch with the BOG at about noon.

2008 Meeting Dates

MONTH	CRC PC
	Date (Wed)
January	2
February	6
March	5
April	2
May	7
June	
July	
August	
September	
October	
November	
December	

Report any errors or omissions of the meeting minutes to the 2009 CRC Planning Committee Secretary, Jason Kems at jason.kems@mail.ashrae.org, prior to the next meeting.

\\server\users\jkems\My Documents\Intranet\Societies\ASHRAE\2009 CRC\Secretary\Meeting minutes\2008-01-02-PC-MM.doc

CHAPTER MAY NOT ACT FOR THE SOCIETY

American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.

A N I N T E R N A T I O N A L O R G A N I Z A T I O N