



ASHRAE
Technology for a Better Environment

2009 Chapter Regional Conference
Fields of Green – Banking on Our Future
Des Moines, Iowa
May 7-9, 2009
Hotel Fort Des Moines (HFD)

CHAPTER

BOG

SECTION

2009 CRC Planning Committee

IOWA CHAPTER

MEETING SUMMARY

E-mail to:

Reply to: jason.kems@mail.ashrae.org

All listed in the attendance list below

Meeting Date: 6/12/08

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In Attendance:

	Name	Position		Name	Position
X	Jerrod Sieverding	Chairman	X	Paul Melton	Society Officer Hosting
	Mark Allen	Co-Chairman		Dan Zaug	Hospitality Suite
X	Jeff Gross	Treasurer	X	Matt Jesson	Welcome Party
X	Jason Kems	Secretary		Chris Nelson	Technical Programs - C
X	Jeff Hammer	Registration		Jim Lee	Technical Programs
X	Kit Cartwright	Fundraiser/Sponsors	X	Curt Klaassen	Technical Programs
	Ron Engelhardt	Product Displays		Andrew Pospisal	Website
X	Kelly Crow	Companion Activities		Susan Oltrogge	Facilities Coordinator
X	Tim Conrad	Publications		Chuck Pedersen	Technical Programs
	Mark Conway	Business Meeting	X	Justin Barrett	Banquet
	Holly Stevens	Student Activities		Matt Gumm	Signage
	James Wahlert	Photographer		Dennis Hogan	We're not sure...
X	= Attendance at Meeting				

NOTE: M-motion made S-seconded A- approved, motion carried N- not approved, motion rejected.

1. Meeting was called to order by Jerrod at 11:10 am.
2. Jerrod gave a quick recap of this year's CRC activities. More to come later in the meeting.
3. The previous meeting minutes were reviewed. Matt Jesson-M / Kit Cartwright-S / All-A
4. We discussed the 2008 CRC in Chicago – the pro's and the con's:
 - a. Start the meeting early – end the CRC by the end of the Saturday morning meetings.
 - b. Golf on Thursday for those early and not in business session was good.
 - c. We picked Mother's day weekend for our CRC!
 - d. Most will drive.
 - e. Presidential award luncheon should be Friday between Tech Sessions.
 - f. Companion tours were great – downtown tour was well received.
 - g. Low attendance this year.
 - h. Want to go to other chapters to publicize.
 - i. Want good training / tracks for tech sessions
 - i. Fundamentals
 - ii. Relevant topic (hot topic)

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iii. Business

- j. YEA event was good. Should think about one for Des Moines CRC.
- k. Got out of business session at 4:30-5:00 pm. Went fast. Only 6 motions. The conference calls prior to the CRC helped find names. Bob Linder offered to run the Conference calls for our CRC.
- l. Get many Iowa Chapter volunteers locally and on committees.

5. Committee Reports:

- a. Treasurer
Jeff Gross \$1,064.25 Balance in checking account. There were some printing costs for the CRC handouts and a monthly checking account fee of \$12.00. Jeff Gross will stop at the bank and try to get this one straightened out. The gal that set up the account was, apparently, not on top of things. Jeff made a reference to an "Air-Head."
- b. Registration
Jeff Hammer
Jim Hall Benny will apparently patch in to our meeting if needed via a conference call.
- c. Fundraiser / Sponsors
Kit Cartwright Grant – after July 1, start to pursue. No speakers committed yet. Kurt to attend Salt Lake Meeting on June 20-21. Steve Kavanaugh – Basics. Kurt has the DVD of all of the material from the ASHRAE meetings. Proposed budget and agenda presented. Solar car for welcome party (ISU Team). Nordmier for LEED presentation – might attract architects and contractors. Letter after summer break – table until September meeting – call vs. just letter – calling campaign – from engineers would be best.
- d. Product Displays
Ron Engelhardt No report.
- e. Publications / Website
Tim Conrad
Andrew Pospisal
Matt Gumm Andrew and Benny are working on it.
- f. Companion Events
Kelly Crow Need to find something for Thursday.
- g. Business Meetings
Mark Conway No report.
- h. Photographer
James Wahlert No report.
- i. (Society Officer) Hosting
Paul Melton Wants a solar car.
- j. Hospitality Suite
Dan Zaug No report.
- k. Welcome Party
Matt Jesson Matt to check on elevator for solar car. Mr. Baber's Neighbor's Band (bluegrass).
- l. Signage
Matt Gumm No report.

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- m. Technical Programs
Chris Nelson
Business track ideas: Contract law; hiring qualified professionals; case study and design-build law; 10-common construction mistakes (get Kurt info from last one); Liability – lessons learned in HVAC.
- n. Facilities
Susan Oltrogge
No report.
- o. Student Activities
Holly Stevens
No report.
- p. Banquet
Justin Barrett
Gambling Night – check into options, costs, etc. Hold off on Flipside. Any other ideas? Bring them in September.

6. The next Planning Committee Meeting is **Thursday May 12th** – same place, SMCI; same time, 11:00 am.

7. Meeting adjourned for any individual committee meetings and to eat lunch with the BOG at about 12:05pm.

2008 Meeting Dates

<u>MONTH</u>	<u>CRC PC</u>
	<u>Date (Wed)</u>
January	2
February	6
March	5
April	2
May	7
June	12
July	Skip
August	Skip
September	9
October	1
November	5
December	3

Report any errors or omissions of the meeting minutes to the 2009 CRC Planning Committee Secretary, Jason Kems, at jason.kems@mail.ashrae.org, prior to the next meeting.

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