

2009 Chapter Regional Conference  
 Fields of Green – Banking on Our Future  
 Des Moines, Iowa  
 May 7-9, 2009  
 Hotel Fort Des Moines (HFD)

CHAPTER

BOG

SECTION

2009 CRC Planning Committee

IOWA CHAPTER

**MEETING SUMMARY**

**E-mail to:**

**Reply to:** [jason.kems@mail.ashrae.org](mailto:jason.kems@mail.ashrae.org)

All listed in the attendance list below

**Meeting Date:** 10/22/08

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**In Attendance:**

	Name	Position		Name	Position
X	Jerrod Sieverding	Chairman	X	Paul Melton	Society Officer Hosting
	Mark Allen	Co-Chairman	X	Dan Zaug	Hospitality Suite
	Jeff Gross	Treasurer	X	Matt Jesson	Welcome Party
X	Jason Kems	Secretary	X	Chris Nelson	Technical Programs - C
X	Jeff Hammer	Registration		Jim Lee	Technical Programs
X	Kit Cartwright	Fundraiser/Sponsors		Curt Klaassen	Technical Programs
X	Ron Engelhardt	Product Displays	X	Andrew Pospisal	Website
X	Kelly Crow	Companion Activities		Susan Oltrogge	Facilities Coordinator
X	Tim Conrad	Publications		Chuck Pedersen	Technical Programs
	Mark Conway	Business Meeting	X	Justin Barrett	Banquet
	Holly Stevens	Student Activities		Matt Gumm	Signage
X	James Wahlert	Photographer		Dennis Hogan	We're not sure...
X	= Attendance at Meeting				

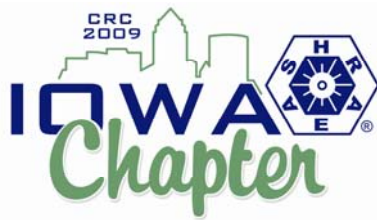
**NOTE:** M-motion made S-seconded A- approved, motion carried N- not approved, motion rejected.

1. Meeting was called to order by Jerrod at 11:14 am.
2. The previous meeting minutes were reviewed. Jeff Hammer-M / Kelly Crow-S / All-A
3. The agenda was discussed. Jason will put together a rough document for discussion at the upcoming PC meetings.
4. Outside organization interfacing was discussed. There is a spreadsheet to outline the other organizations we will contact and promote to. See the file on the ftp site if you know of someone we should add or want to be the contact.
5. Jerrod would like to outreach to all the Region 6 Chapters. He will work on contacting the current Chapter Presidents and begin to formulate a plan to visit the other Chapters.
6. All of the info from the meetings and needed for the CRC will be posted to the ftp site. Contact Andrew Pospisal or Jason Kems if you need to figure out how to use it. We will hopefully have an interface for secure volunteer activity shortly.
7. Chris requested an increase in his budget from \$10,000 to \$16,500. The technical speakers alone are what are driving up the costs. Glen Shepard alone is \$7,500.
8. We would like to have a December promotional mailer go out. It will need to only be a "reserve the date" type of mailer with some generic information about the times and events.
9. Committee Reports:

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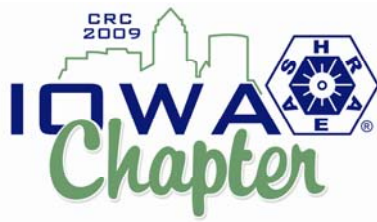
- a. Treasurer  
Jeff Gross Not present.
  - b. Registration  
Jeff Hammer  
Jim Hall Working with Benny to decide on when to have the website registration on-line.
  - c. Fundraiser / Sponsors  
Kit Cartwright Nothing.
  - d. Product Displays  
Ron Engelhardt Ron will be sending out a flyer with a letter to potential donors / display vendors.
  - e. Publications / Website  
Tim Conrad  
Andrew Pospisal  
Kelly Crow Should be ready by the next meeting.
  - f. Companion Events  
Kelly Crow Should we have something Thursday afternoon for companions? Golf was recommended for the attendees and spouses.
  - g. Business Meetings  
Mark Conway Not present.
  - h. Photographer  
James Wahlert Do we need to have video of the meetings and presentations? James will contact Benny to see what is available and what we can do.
  - i. (Society Officer) Hosting  
Paul Melton Paul made a form for the visiting dignitaries to fill out. Jason will post it to the ftp site.
  - j. Hospitality Suite  
Dan Zaug Dan will go this month with Susan to check out the options.
  - k. Welcome Party  
Matt Jesson Nothing.
  - l. Signage  
Matt Gumm Not present.
  - m. Technical Programs  
Chris Nelson All of the speakers have been reserved. Other than the budget increase, Chris had nothing.
  - n. Facilities  
Susan Oltrogge Not present.
  - o. Student Activities  
Holly Stevens Nothing to report. Kelly Crow suggested we add a YEA event to our schedule.
  - p. Banquet  
Justin Barrett Nothing.
10. Kit suggested we change the name of our CRC to "Fields of Green – *Bailing Out Our Future*". Everyone laughed, but didn't take it seriously.

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- 11. The next Planning Committee Meeting is **Wednesday December 3<sup>rd</sup>** – same place, SMCI; same time, 11:00 am.
- 12. Meeting adjourned for any individual committee meetings and to eat lunch with the BOG at 12:04pm.

**2008-2009 Meeting Dates**

<u>MONTH</u>	CRC PC Date
October	1
November	5
<b>December</b>	<b>3</b>
January	<b>7</b>
February	4
March	4
April	1
May	TBD

Report any errors or omissions of the meeting minutes to the 2009 CRC Planning Committee Secretary, Jason Kems, at [jason.kems@mail.ashrae.org](mailto:jason.kems@mail.ashrae.org), prior to the next meeting.

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